

Validating your Covid-19 vaccination

Swoop's Guide to Completing the Chilean Vaccination Validation Form

Before you start

- The form typically takes **30 minutes to complete**
- The form is mostly in English, although some of the drop-down menus are still in Spanish (eg country names)
- We have been informed by our partners on the ground that validation can be applied for well in advance of your travel to Chile, not the 45 day-limit previously stated, so we recommend commencing your application as soon as possible

To complete the form, you will need:

- **A digital (scanned) copy of your passport**, ready to *upload* to the form
- **A digital photo of you with your passport** held just below your face and open on the identification page (clear instructions are given during the application process)
- **A digital copy of your Covid-19 vaccination certificate**, ready to *upload* to the form
- Your **passport details and vaccination certificate details**, ready to *enter into* the form

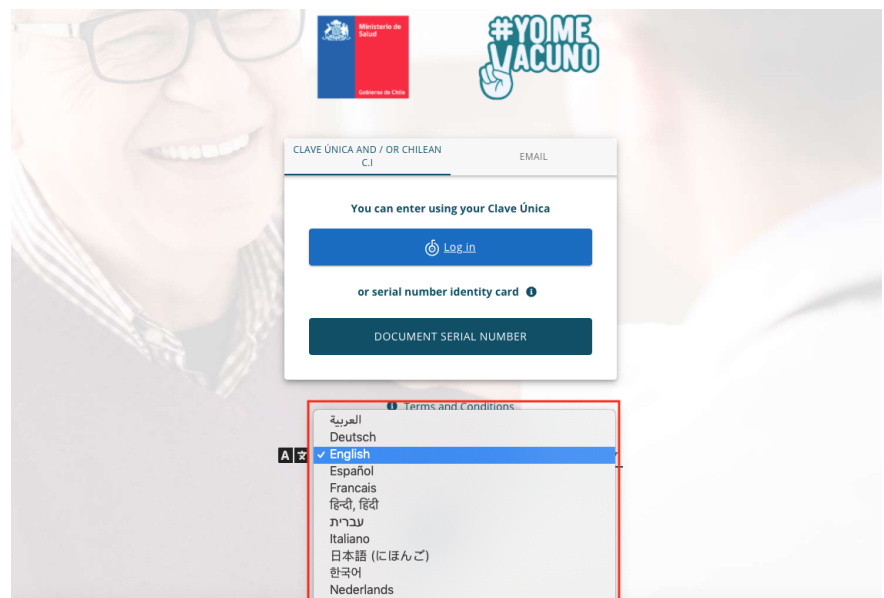
If you need assistance during the initial application stage, we'd be pleased to help. Once your application has been submitted and is in the hands of the Chilean authorities, however, we cannot provide any technical assistance or influence the speed or outcome of your application approval. Please contact the mobility pass providers directly using the help request form within the app or by dialling +56 22 8717800 (if calling from abroad) 800 123 668 (if calling from Chile).

Completing the form

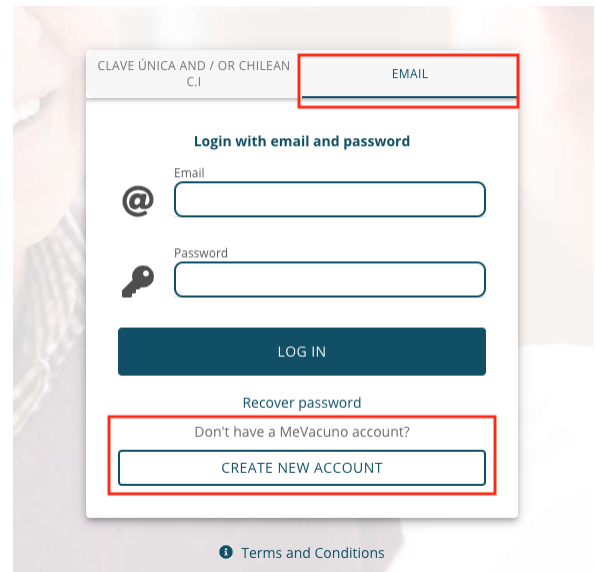
1) Visit

<https://mevacuno.gob.cl>

and select your language from the drop-down list (15 languages are now available)



2) Register by selecting the email tab top right on the raised box in the centre of the screen. Once on this tab, you will see the option to ‘CREATE NEW ACCOUNT’ at the bottom of the raised box and register as a non-chilean user.



CLAVE ÚNICA AND / OR CHILEAN C.I

EMAIL

Login with email and password

Email

Password

LOG IN

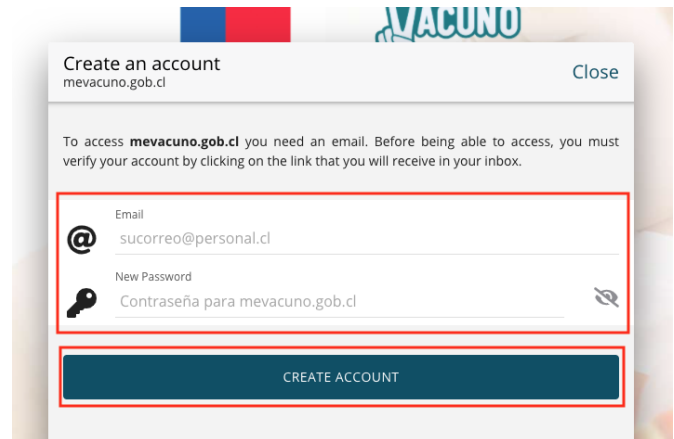
Recover password

Don't have a MeVacuno account?

CREATE NEW ACCOUNT

Terms and Conditions

Enter your email address, create a password and click ‘CREATE ACCOUNT’.



Create an account
mevacuno.gob.cl

Close

To access **mevacuno.gob.cl** you need an email. Before being able to access, you must verify your account by clicking on the link that you will receive in your inbox.

Email

sucorreo@personal.cl

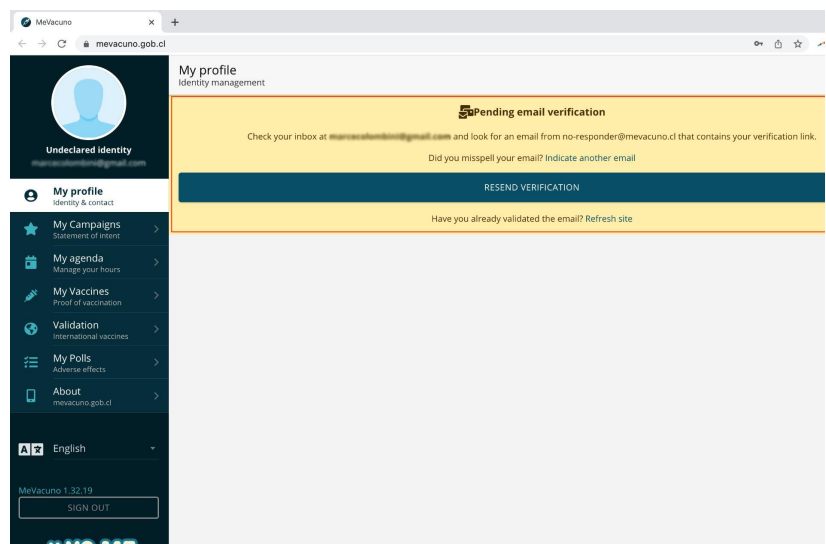
New Password

Contraseña para mevacuno.gob.cl

CREATE ACCOUNT

3) You will be taken to your home screen and you will see that you need to verify your email address via the link sent to your email address from no-responder@mevacuno.cl

If the verification email does not arrive after a few minutes, check your Junk/Spam folder or request for it to be re-sent to you by clicking the ‘RESEND VERIFICATION’ button.



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mevacuno.gob.cl

My profile
Identity management

Undeclared identity
no-responder@mevacuno.cl

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English

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SIGN OUT

#YO ME

Pending email verification

Check your inbox at no-responder@mevacuno.cl and look for an email from no-responder@mevacuno.cl that contains your verification link.

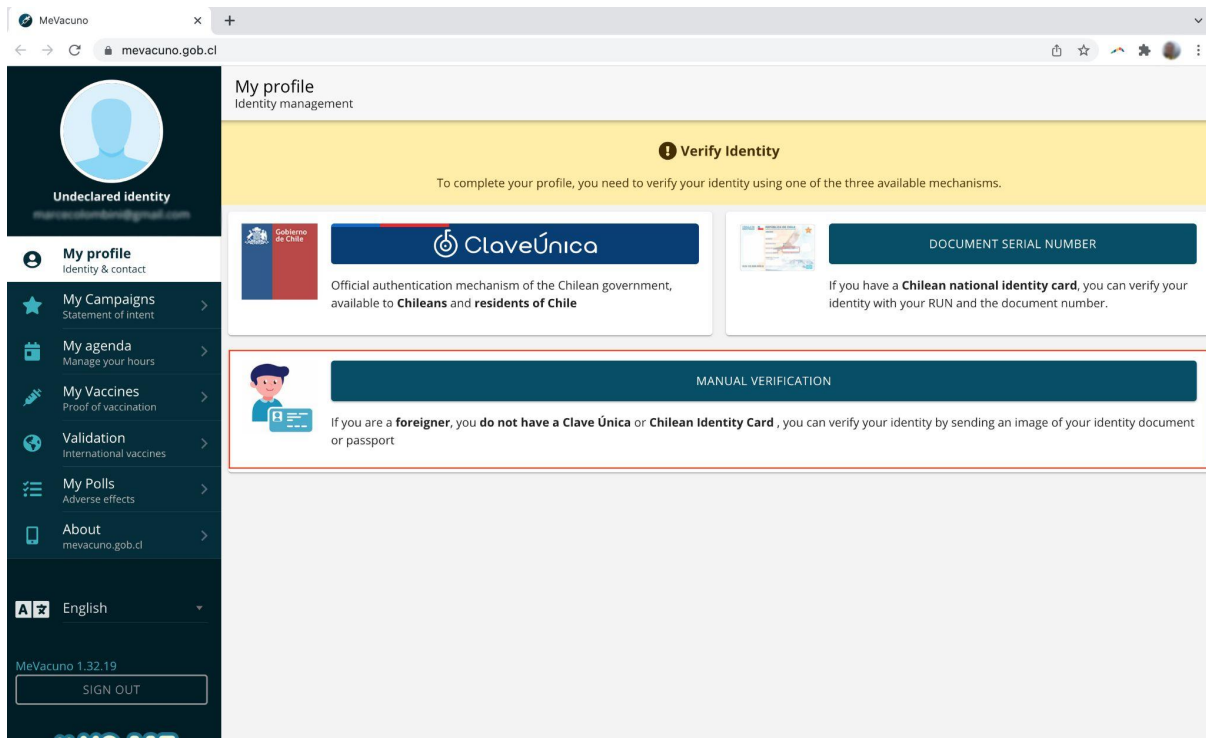
Did you misspell your email? Indicate another email

RESEND VERIFICATION

Have you already validated the email? Refresh site

Open your email from no-responder@mevacuno.cl and follow the instructions to validate your email address.

4) Select 'MANUAL VERIFICATION' on your home screen.



5) **Verify your identity:** you will be presented with your profile page, input your details as requested. Please note that country names may not appear in English. Any middle names you have should go after your first name in the 'Names' field, but you can leave the 'Second surname' field empty if you don't have one. **Ensure that your details are exactly the same as they appear on the passport that you will use for entering Chile.**

The screenshot shows the 'Identity Verification' form in the MeVacuno application. The form is titled 'Identity Verification' and 'Online'. It includes a dropdown for 'Commune of residence in Chile' (currently 'Not defined') and a search button. Below this, a red box highlights the upload section with the instruction: '4.- Attach a picture of your ID and a current photo of you holding your ID to your chin.' This section contains two upload fields: 'Photograph or scan of identity document' and 'Photograph of you holding your identity document', each with a 'CARRY' button. Below the upload section, there is a section '5.- Explain your situation.' with three radio button options: 'I got vaccinated in Chile and I want to see my vaccinations', 'I am going to travel to Chile and I want to validate vaccines from abroad', and 'Other reason (specify in the box below)'. At the bottom, there is a section '6.- Indicates a contact phone number.' with a label 'Phone number'.

6) Upload a photo of your passport and also a photo of your face with your passport held directly below your face – please make sure your face and passport occupy as much of the photo as possible and take the photo against a plain white background. The passport should be open on the identification page. The recommended format is a jpeg, HEIC and PDF formats are not accepted. To upload these files you must click on the ‘CARRY’ buttons.

Once uploaded, your files will appear as follows:

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mevacuno.gob.cl

Undeclared identity

My profile
Identity & contact

My Campaigns
Statement of intent

My agenda
Manage your hours

My Vaccines
Proof of vaccination

Validation
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SIGN OUT

Identity Verification Online

Commune of residence in Chile:
Not defined (Search commune) >

4.- Attach a picture of your ID and a current photo of you holding your ID to your chin.

Photograph or scan of identity document CHANGE

Photograph of you holding your identity document CHANGE

5.- Explain your situation.

☐ I got vaccinated in Chile and I want to see my vaccinations

☐ I am going to travel to Chile and I want to validate vaccines from abroad

☐ Other reason (specify in the box below)

Current state of affairs
Explain your situation here

6.- Indicates a contact phone number.

7) You will see that your identity verification is ‘In evaluation’. You will also see the next step in the process, which is to **validate your vaccinations**.

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Undeclared identity

My profile
Identity management

ClaveÚnica

Official authentication mechanism of the Chilean government, available to **Chileans** and **residents of Chile**

DOCUMENT SERIAL NUMBER

If you have a **Chilean national identity card**, you can verify your identity with your RUN and the document number.

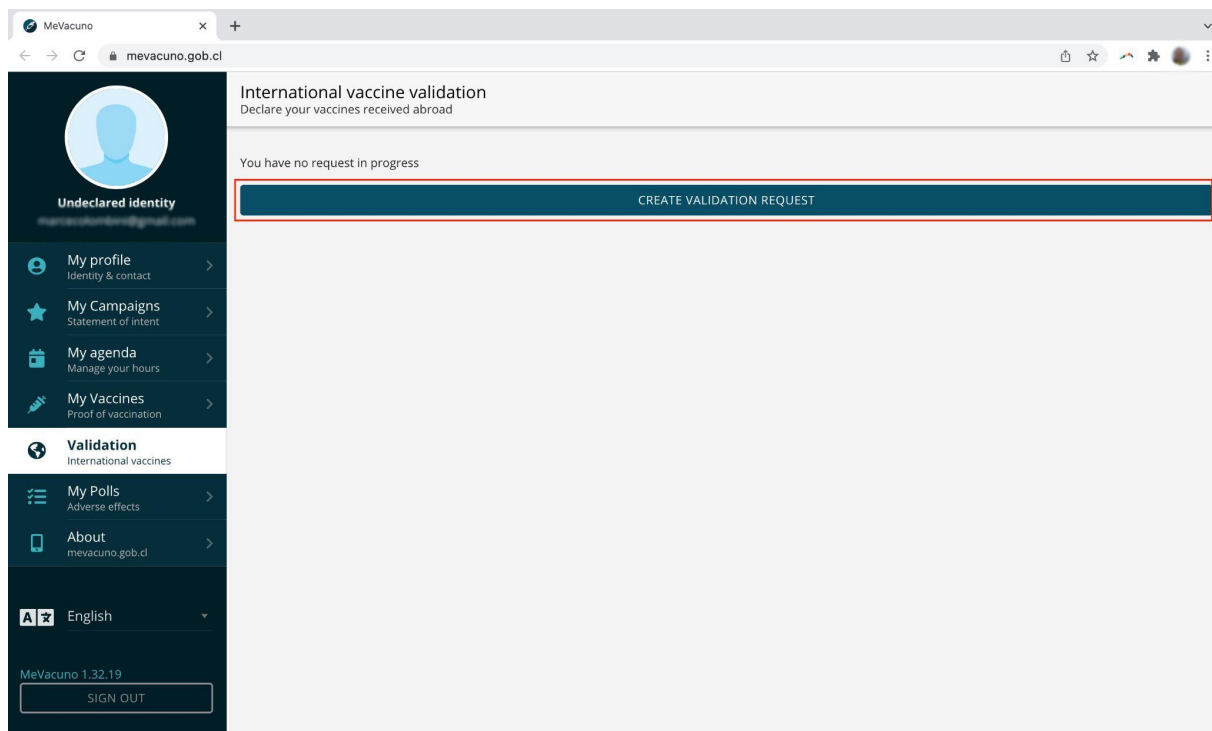
Sent on December 11, 2021
Manual verification

In evaluation

If you are a **foreigner**, you **do not have a Clave Única or Chilean Identity Card**, you can verify your identity by sending an image of your identity document or passport

Do you want to validate vaccines that you received outside of Chile? Go to the Menu **VALIDATION** of vaccines received abroad.

Once you have clicked through, you will need to click on the large 'CREATE VALIDATION REQUEST' button.



8) Enter your vaccination details: You will be asked to input your vaccine details and upload your certificate(s).

Once uploaded, your files will appear as follows:

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Validation Request of vaccines received abroad

Vaccines to validate

Documentos a adjuntar:

- Identity document Passport / DNI (only in the case of having received the vaccination with a different document than the one used to declare your identity in the My Profile option on the left side menu)
- Supporting documents for your vaccination (required)

COVID-19 Vaccination Record Card

Please keep this record card, which includes medical information about the vaccines you have received. Por favor, guarde este carnet de registro, que incluye información médica sobre las vacunas que ha recibido.

Last Name: First Name: MR

Date of birth: Patient number:

Vaccine: Product Name/Manufacturer: Date: Healthcare Professional or Clinic Site:

1st Dose: / /

Proof of vaccination and attached documents (minimum 1 file) (only images and PDF files)

Marcela Raquel COLOMBINO - Carnet unico de vacunación.pdf

+ ADD VACCINE

+ ADD FILE

9) Click, on ‘Send to Review’ to finalise the application process. Once submitted, it will appear like this. Congratulations, you’ve now completed your vaccination validation form!

MeVacuno

International vaccine validation

Declare your vaccines received abroad

Application in progress

Created on 12/11/21, 18:14:57

3 declared vaccines

This request is still waiting for some validator to take a verdict. On hold

View

10) Check your inbox (and your Spam/Junk folder) for a confirmation email to say that your application has been received and is being processed.



You can check the status of your application at any time, by logging back in via <https://mevacuno.gob.cl>